

**CHATHAM PUBLIC LIBRARY ADVISORY COMMITTEE  
(CPLAC)**

**MEETING NOTES**

MED ELEMENTARY SCHOOL  
Superintendent's Conference Room

DATE: Nov. 13, 2018  
TIME: 10 AM – Noon

Rosemary Vickery, Co-Chair ; Nancy Vazac Jackson ;  
John McGowan, Secretary ; Joanne Gerstel, Co-Chair ;  
Beth Hover, BOE ; Winnie Legere ; Muriel Faxon, BOE ;  
Julie DeLisle, Library Director ;  
Mike Chudy, School District Designee ;  
Representative of Friends of Chatham Library: ;  
Others in attendance: \_\_\_\_\_

**A. CALL TO ORDER** Time: 10:03 AM

**B. APPROVAL OF PRESENT AGENDA**

Agenda approved as written.

**C. APPROVAL OF MINUTES OF PREVIOUS MEETING**

Meeting Minutes approved with one correction. The date for the book-weeding project to be completed has been pushed back to January 2019. This was listed under section H in the October report.

**D. FRIENDS' REPORT**

Rebecca could not be with us, but she provided a report, which John read:

- An author talk was held on Nov.10: Emily McCully speaking about her new book "She Did It" which is about 21 inspiring women who were brave enough to ignore the status quo and change the way we think.

**E. PUBLIC COMMENT**

No members of the public were present.

**F. NEWS FROM BOE**

- Beth reported that Julie is scheduled for a presentation at the March 12 BOE meeting.

**G. COMMENTS FROM THE CHAIRS**

Roe reported on the meeting she had with Sal and Joanne concerning the performance evaluation standards for Julie. Sal will check with the district lawyer on requirements for the standards as they relate to the job description for the director position. One possibility for a new evaluation process is to survey library staff each year. Roe, Joanne and Sal will meet again in January. The idea is to

have a revised evaluation program in place for the 2019-20 year. A CPLAC sub-committee will form to work on this project (see J. below).

#### **H. DIRECTOR'S REPORT**

- Julie gave a report on the MHLA Annual meeting held at Locust Grove in Poughkeepsie. Roe also attended this meeting. The Chatham Library was recognized as being the first to automate the museum pass program.
- Julie also attended the state library association conference in Rochester.
- A genealogy group will be starting at the library in December.
- An artist group may start in the spring.

#### **I. OLD BUSINESS**

Winnie reported that she met with the village mayor who said that he would check with DOT about adding a crosswalk for patrons who park on Eaton Avenue. There are several possible problems with adding this feature.

#### **J. NEW BUSINESS**

We formed a sub-committee to address updating the evaluation program for the director. Joanne will chair this group and Nancy and Winnie will serve on the committee. A meeting is scheduled for December 4.

We decided that the CPLAC would not meet in December. We'll next meet on January 8.

We talked about having CPLAC members attend meetings or events throughout the year. These include Library Advocacy Day, Hudson Children's Book Fest, County budget meeting, Chatham Summerfest, Chatham Fair, and the MHLS Annual Meeting. **Roe will remind us as these events approach.**

#### **K. ITEMS FOR FUTURE AGENDA**

**ADJOURNMENT**                      Time:   11:20 AM  

NOTE: **Bold type** in the body of the notes above is used to indicate "action items" for specified committee members.

**Next Meeting: January 8, 2019, 10 AM – MED, Superintendent's Conf. Room**