

CHATHAM PUBLIC LIBRARY ADVISORY COMMITTEE (CPLAC)

MEETING NOTES

CHATHAM PUBLIC LIBRARY
CHATHAM NY

DATE: April 12, 2016
TIME: 10 AM – Noon

Muriel Faxon __X__; Teri Conte __X__; Lael Locke, Co-Chair __X__;
Karen Malina __X__; John McGowan, Co-Chair __X__;
Al Vinck __X__;
Georgene Gardner __X__; Julie DeLisle, Library Director __X__;
Cheryl Nuciforo, Superintendent __; Mike Chudy, School District Designee __X__;
Rebecca Greer, Representative of Friends of Chatham Library: __X__;
Others in attendance: __Joanne Gerstel_____

A. CALL TO ORDER Time: __10:06 AM__

B. APPROVAL OF PRESENT AGENDA

The agenda was approved.

C. APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes were approved as drafted.

D. FRIENDS' REPORT

Rebecca Greer gave a report. Some highlights:

- They hired an accountant to get the books and the member list in good shape.
- They need more members on the Friends' Board.
- Krystyna Poray Goddu will be speaking about her book about Edna St. Vincent Millay on May 21.
- They provided a new refrigerator for the staff break room.

E. PUBLIC COMMENT

No members of the public were present.

F. NEWS FROM BOE

There was nothing to report this month.

G. COMMENTS FROM THE CHAIRS

John gave a reminder to current CPLAC public members with expiring terms that they need to apply for another term, if they want to continue on the committee, by April 22.

John read from a letter he received from the MHLS Board representatives from Columbia County. They offered to attend one of our future meetings to share information with us. Julie indicated that the three representatives had attended a Columbia County Library Directors meeting. **John will follow up on this offer.**

H. DIRECTOR'S REPORT

Julie presented her report:

- The next Ukulele Jam will take place on April 23. We have a new facilitator.
- The programming committee is working to finalize plans for the How To Festival on May 7.
- There will be a Drop Everything and Read Day event on April 16 with David Grover.

I. OLD BUSINESS

I.1 Evaluation Standards Update

Teri will update the evaluation form. At our May meeting we'll set aside about 30 minutes to talk about 1 or 2 goals for the library director in the coming year. This whole package (evaluation form and goals) should be finalized by July 1

I.2 By-Laws Revisions – CPLAC Approval

On a motion by Teri and second by Karen, we approved the by-law changes we finalized last month. **Teri will bring the by-laws to the BOE for their approval.**

I.3 Peloris Rollout

The Fine Arts Booster Club will be coordinating the debut of the high school literary/art magazine this year. The event will be held at the public library as it was last year. The date is not yet set.

J. NEW BUSINESS

J.1 E-mail Archive

This item will be carried over until next month. **Mike will do some research.**

J.2 Strategic Plan Update

Lael led a discussion of the public survey we plan to send to the public. We decided on 9 questions and fine-tuned the wording. **Lael will draft up the summation of our discussion and send it to us.**

J.3 Meeting Dates Preview

We briefly discussed a problem Karen will have in the future attending Tuesday meetings. Lael and John pointed out that there is nothing we can decide at this point since it will be July before we know for certain who will be on our committee in 2016-17. At that point we'll decide on our meeting calendar for next year.

K. ITEMS FOR FUTURE AGENDA

K.1 Evaluation Goals (May)

ADJOURNMENT **Time: _11:30 AM_**

Motion by Teri, Second by Karen

NOTE: **Bold type** in the body of the notes above is used to indicate "action items" for specified committee members.

Next Meeting: May 3, 2016, 10 AM at Chatham Public Library