

# CHATHAM PUBLIC LIBRARY ADVISORY COMMITTEE (CPLAC)

## MEETING NOTES

CHATHAM PUBLIC LIBRARY  
CHATHAM NY

DATE: March 7, 2017  
TIME: 10 AM – Noon

Muriel Faxo (regrets); Teri Conte X; Lael Locke, Co-Chair X;  
Melissa Sarris X; John McGowan, Co-Chair X; Joanne Gerstel X;  
Rosemary Vickery X; Julie DeLisle, Library Director X;  
Cheryl Nuciforo, Superintendent \_\_\_; Mike Chudy, School District Designee (regrets);  
Representative of Friends of Chatham Library: X;

### **A. CALL TO ORDER**                      **Time: 10:05 AM**

### **B. APPROVAL OF PRESENT AGENDA**

Agenda approved as written.

### **C. APPROVAL OF MINUTES OF PREVIOUS MEETING**

Minutes approved as written.

### **D. FRIENDS' REPORT**

Rebecca reported on the following:

- Diane Smook event was well attended.
- Nancy Castaldo event - approximately 25 people attended this event. While the attendance numbers were disappointing, the event was very well received by those in attendance.
- The Friends recently received a donation of \$250 from Kinderhook Bank; they are also awaiting confirmation from Stewart's on the Matching Funds grant which will be used for the Summer Reading Program.
- Friends group is seeking a volunteer to do posters for future events as current volunteer will be discontinuing her service.
- Upcoming schedule:
  - March 25th - Jerri Dell, author of Blood Too Bright
  - April 8th - Joan Juliet Breck, author of Price of Illusion
  - May 6th - Jon Katz, author of Talking to Animals

All events are scheduled for 3:30 PM.

### **E. PUBLIC COMMENT** - No members of the public were present.

### **F. NEWS FROM BOE**

Teri reported on the following:

- Julie, attended the last two BOE meetings. At the first one, she gave the annual report on the library and at the second she presented the library portion of the school budget. The budget proposal included an increase of \$1000 in the materials line item. Both presentations were well received by the BOE members. The budget process is ongoing; a suggestion was made to have CPLAC discuss future budget proposals at the December meetings going forward so as to support Julie as she creates the budget and plans for the next fiscal year.

- Teri will not be running for the BOE next year so will discontinue her role as BOE member on CPLAC. She will however, continue to work with the Friends of the Library group. Teri will also continue her work with Pathways to Recovery group & thanked both Julie and Lael for their assistance in working with that group.
- April 11th the Pathways to Recovery groups has scheduled Chris Herren to present to the Chatham community at 7PM at the high school. Tickets will be available online.

## G. COMMENTS FROM THE CHAIRS

Chairpersons report the meeting with new superintendent went well and he is very interested in working with CPLAC. Also received a notice from the Columbia County MHLS Board of Delegates who would like to attend a future meeting, John sent them the meeting calendar but has not yet received any response from them.

## H. DIRECTOR'S REPORT

Julie reported on the following:

- Introductory meeting for the Battle of the Books was held and eight students have signed up for the program. Julie anticipates this may increase as time goes on. The Library Friends group is providing the budget for this which will cover costs of commemorative items as well as food for meetings.
- Julie attended the Advocacy Day at the state capitol and shared that over 800 people attended, largest number of attendees to date. Support is needed as the governor is reducing library funding in the upcoming budget. Both our state representatives, Didi Barrett and Kathleen Marchioni, are advocates for libraries. Using the link on the NYLA webpage <http://www.nyla.org/max/index.html>, anyone interested can submit advocacy letters to the state representatives.

## I. OLD BUSINESS

Lael provided an update on the Strategic Plan:

- Revisions suggested at last meeting have been completed  
Next steps are:
  - Present the plan to the BOE for their review
  - Discuss with Mike C. printing costs and arrange for this to be done
  - **Lael/Joanne will follow up on this.**
- Parking Update - parking continues to be a problem; if this continues to be a problem, the new superintendent may need to be apprised of this when he comes on board in July.

## J. NEW BUSINESS

- New E-Mail Wrap-up - as neither Giles nor Mike were able to attend this meeting to work out issues, John will continue to send CPLAC notifications using members' old email addresses. **John will contact Giles/Mike to resolve email issues.**
- Field Goods Update & Programming Policy Review
  - Julie reported the Friends group are considering doing this as a fundraiser and will make a decision on this at their next meeting later this month.
  - Julie shared the Chatham Public Library Programming Policy, (revised at the 2/2/16 CPLAC meeting); motion made by Lael to approve the policy as written and motion carried, policy approved unanimously. **John will send programming policy to Teri as BOE representative.**

Note: There were several scheduling conflicts, which caused us to cancel our April meeting. We'll meet again in May.

**K. ITEMS FOR FUTURE AGENDA**

- K.1 Street Fair Participation (May)
- K.2 Facility Study
- K.3 Landscape Issues (e.g. path to library from sidewalk)
- K.4 Projects For Space Plan
- K.5 CPLAC Meeting Frequency
- K.6 Budget Planning (December)

**ADJOURNMENT**

**Time: 11:30 AM**

**Next Meeting: May 2, 2017, 10 AM at Chatham Public Library**