

CHATHAM PUBLIC LIBRARY ADVISORY COMMITTEE (CPLAC)

MEETING NOTES

CHATHAM PUBLIC LIBRARY
CHATHAM NY

DATE: January 5, 2016
TIME: 10 AM – Noon

Muriel Faxon __X__; Teri Conte __X__; Lael Locke, Co-Chair _X__;
Karen Malina __X__; John McGowan, Co-Chair __X__; Al Vinck __X__;
Georgene Gardner __X__; Julie DeLisle, Library Director __X__;
Cheryl Nuciforo, Superintendent __; Mike Chudy, School District Designee _X__;
Rebecca Greer, Representative of Friends of Chatham Library: __X__;
Others in attendance: __Joanne Gerstel_____

NOTE: This meeting was be preceded by a Strategic Planning workshop from 9:30 – 10 AM.

A. CALL TO ORDER Time: __10:05 AM__

B. APPROVAL OF PRESENT AGENDA

The agenda was approved as drafted.

C. APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes were approved with the following corrections:

- The January 9 event with Lincoln Mayorga is primarily a film, not a talk.
- The last name of the person acting in A Christmas Carol on December 19 is Fay, not Faye.
- The Friends are not selling coffee at the library, but are accepting donations for the free coffee and tea.

D. FRIENDS' REPORT

Rebecca reported the following:

- Lincoln Mayorga will present a film about pianist, Sofia Cosma on this coming Saturday (1/9) at 3 PM.
- The Friends have received several new grants.
- Eileen Rice is returning to the FOL Board
- Ernie Reis is ill and receiving treatment. Our thoughts are with him.

E. PUBLIC COMMENT

No members of the public were present.

F. NEWS FROM BOE

There was nothing to report.

G. COMMENTS FROM THE CHAIRS

There were no comments.

H. DIRECTOR'S REPORT

Highlights of Julie's report are:

School maintenance staff removed • The kiosk.

- The village's sidewalk project was completed.
- No asbestos was found in the peeling paint. Mike indicated that this problem will now be attended to in the near future.
- We now have digital magazines available to the public. These can be read on phones or digital devices. **Julie will work with Adam to get this publicized.**
- A volunteer from NYS Income Tax will be available one day a week to provide tax preparation assistance from late January to early April. **Julie will work with Adam to get this publicized.**

I. OLD BUSINESS

I.1 Programming Policy

Julie is still researching and revising this policy and we'll carry this subject over.

I.2 Paint Follow-up

See above under section H.

I.3 Evaluation Standards Update

Teri, Karen and John will meet with Julie to go over her questions on the standards. Then they will prepare a final draft.

J. NEW BUSINESS

J.1 By-Laws

We discussed revising the CPLAC By-Laws. Specific items requiring change might include officer term limits, length of member terms and member term limits, specification of CPLAC roles and responsibilities, and specifying CPLAC's part in the process for appointing new public members to CPLAC. **All members are asked to send any suggested changes to the by-laws to John via e-mail by January 27.**

K. ITEMS FOR FUTURE AGENDA

K.1 Kiosk Policy

K.2 Future Goals

ADJOURNMENT **Time: _10:52 AM_**

Motion by Karen, Second by Muriel

NOTE: **Bold type** in the body of the notes above is used to indicate "action items" for specified committee members.

Next Meeting: February 2, 2016, 10 AM at Chatham Public Library