

CHATHAM PUBLIC LIBRARY ADVISORY COMMITTEE (CPLAC)

MEETING NOTES

CHATHAM PUBLIC LIBRARY
CHATHAM NY

DATE: November 1, 2016
TIME: 10 AM – Noon

Muriel Faxon __X__ ; Teri Conte ____ ; Lael Locke, Co-Chair ____ ;
Melissa Sarris __X__ ; John McGowan, Co-Chair __X__ ; Joanne Gerstel __X__ ;
Rosemary Vickery ____ ; Julie DeLisle, Library Director __X__ ;
Cheryl Nuciforo, Superintendent ____ ; Mike Chudy, School District Designee __X__ ;
Rebecca Greer, Representative of Friends of Chatham Library: __X__ ;
Others in attendance: _Giles Felton, CCS IT Head_____

A. CALL TO ORDER Time: __10:05 AM__

B. APPROVAL OF PRESENT AGENDA

The agenda was approved.

C. APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes were approved as drafted.

D. FRIENDS' REPORT

Rebecca reported on the following:

- The Hugh Howard presentation on October 22 drew about 18 people.
- Future presentations will be moved back to 3:30 so that attendees can, hopefully, stay later for refreshments and book sales.
- The next program will be Dinitia Smith on November 19.
- Anyone with ideas for future programs in the Author & Artist Series should let Rebecca know.

E. PUBLIC COMMENT

No members of the public were present.

F. NEWS FROM BOE

There was nothing specific to report. Muriel noted that the Superintendent search is beginning in earnest.

John mentioned that Teri had told him that the successful Tech Tutors program has started up again.

G. COMMENTS FROM THE CHAIRS

No comments were forthcoming.

H. DIRECTOR'S REPORT

Julie mentioned a few items of note:

- The Steepletop ceremony on October 23 was on the front page of the Courier.

- She worked with the FDR Library & Museum to get passes for the county libraries.
- Rebecca Klien is working with Donna Eager of the school library on ideas for programs and events that could involve students.

I. OLD BUSINESS

I.1 Strategic Plan Subcommittee Update

Lael continues to work on the draft of the plan.

I.2 Ghent Budget

Julie learned that library monies will hopefully be restored in the budget, although this won't be official until the town budget meeting on 11/3.

I.3 Landscape Issues

Steve Nieto had spoken to Julie and a contracting representative who can estimate the cost of the things we want done in front of the library.

I.4 Parking

We had a discussion on the parking issues around the library. Julie reported that many patrons have been complaining. Cheryl and Mike plan to meet with the Mayor when the project is completed to see what can be worked out. We need to be patient until those discussions take place. We made Mike aware of some issues and gave him some suggestions. We're confident Mike is "on top of it" and Cheryl has noted the Mayor is willing to work with the school on the issue.

J. NEW BUSINESS

J.1 New E-Mail Training

Giles explained the new e-mail program, which CPLAC members will now be using. All members will now have school e-mail addresses and the current program is MS Outlook. We expect that this program will be switched to Gmail near Christmas. Giles provided handouts on accessing the program. **John will be passing these on to Lael and Roe, who couldn't be with us today.**

K. ITEMS FOR FUTURE AGENDA

K.1 Street Fair Participation (April)

K.2 Facility Study

ADJOURNMENT **Time: _10:57 AM_**

Motion by Muriel, Second by Joanne

NOTE: **Bold type** in the body of the notes above is used to indicate "action items" for specified committee members.

Next Meeting: December 6, 2016, 10 AM at Chatham Public Library