

**Minutes of the
CHATHAM PUBLIC LIBRARY
Public Library Advisory Committee (CPLAC)
Held at the
CHATHAM PUBLIC LIBRARY, CHATHAM, NY
August 6, 2012 at 10:00 A.M.**

In attendance: M Faxon, G Day, N Hammell, K Malina--Co-Chair, A Vinck, B Brusco--Friends Rep, C Nuciforo--CCSD Superintendent, W Fuller--Interim Library Director.
Absent: J McGowan--Co-Chair, E Powers.

Meeting was called to order at 10:05, the current agenda was approved as were the minutes from the previous meeting of July 9, 2012.

In the Friends report B Brusco passed to CPLAC member a list, "Priorities for, Ms. Hannah Bachrach, the New Library Director" for members to read. (Let the Chairs know if you need a copy.) Additionally, B Brusco reported the she and Teresa Barenfeld would attend training for the Community Arts Grants Fund given by Greene County Council of the Arts that administers the decentralization funds for the NY Council on the Arts for Greene, Columbia and Schoharie Counties.

There was no public to comment.

Co-Chair K Malina welcomed Muriel Faxon to CPLAC as the new representative from the Board of Education replacing Melony Spock. Hannah Bachrach will start as Library Director on August 15. Welcome sessions for H Bachrach were discussed: CCSD has a new hire get together with Bd of Ed in September, Friends and CPLAC will host a welcome event mid-September. CPLAC will write a Letter to the Editors of local papers welcoming H Bachrach and thanking W Fuller for serving in the interim. C Nuciforo will have Adam Charbonneau develop a press release.

In other matters, K Malina brought up the upcoming Community Discussion of the Facilities Study on August 14 and the potential closing of the Chatham Middle School Building. Although that community discussion will be limited to the results of the study, C Nuciforo accepted the request by the Co-Chair that CPL be considered in plans for use of possible vacated space in CMS. G Day suggested that CPLAC review the 5 Year Plan with CPL growth and the potential space in mind.

W Fuller gave the Director's Report: the Children's Program has a single staff member and additional staff member or volunteer is needed, previously related family members had helped with the program in the past. The Film Night and Wii have been disbanded due to lack of interest. These evening programs need volunteer assistance. CPLAC should develop a volunteer policy soon, N Hammel and W Fuller offered to serve as Volunteer Coordinators. Conversely, the Wednesday morning Mah Jongg group is going strong. C Nuciforo will have Adam C write a press release on the group.

C Nuciforo will assist H Bachrach with using substitutes in relation to union contract.

W Fuller mentioned Lost and Billed Materials. These are CPL materials that are never returned; every effort is made to remind borrowers of their obligation, and negligent borrowers are not allowed to take out more materials until their obligation is met. Regardless, these losses amount to about \$1000 per year loss. After discussion, CPLAC accepted that this amount is the cost of doing business.

The server is up and running! This means the library is now independent of the school's system. Giles also wants to fix all broken computers and make sure our system is running well before he turns over the maintenance responsibilities to the mid-Hudson tech staff.

Hudson River Bank and Trust has again awarded grants of \$5000 to both Chatham and Canaan Public Libraries. Options for use of the funds for Canaan were discussed including a book club for either youth or adults.

Old business: Tiffany window protection is ongoing, the alignment of pamphlet for users and the policy, Library Use by Minors is ongoing.

New business: Mah Jongg group is a terrific success as written before. W Fuller will apprise H Bachrach on the contradiction between new policies and current regulations. CPLAC members are encouraged to attend Facilities Study (CMS impact) communities meetings as before mentioned. M Chudy is the new CCSD Business Administrator.

Future agenda items: Vision Statement and the 5 Year Plan need review in light of the possible use change for the CMS building. Canaan Grant use. G Day will send to J McGowan most recent Policy Tracking sheet. Personnel plan will be left for new director, H Bachrach.

Meeting adjourned at 11:21 for Executive Session. Next meeting is September 10 at 10 am.

Submitted by G Day
8/17/12