

Meeting Notes

Chatham Public Library

DATE: June 4, 2012

TIME: 10:00 a.m. - 12:00 p.m.

Present: Cheryl Nuciforo, Superintendent; John McGowan, Co-Chair; Karen Malina, Co-Chair; Melony Spock; Gail Day; Al Vink; Elizabeth Powers; Wendy Fuller, Interim Library Director

A. CALL TO ORDER 10:12 a.m.

B. APPROVAL OF AGENDA - Melony Spock amended to add draft of regulation to be passed out.

C. APPROVAL OF MINUTES - Minutes approved as amended for minor typographical errors.

D. FRIENDS REPORT - No members of the Friends present

E. PUBLIC COMMENT - No members of the public present

F. COMMENTS FROM THE CHAIRS -

Chairman McGowan recapped the presentation of donations by CPLAC members to Theresa Barenfeld in Ben Clark's memory.

Update on the state of computers and the automated check-out system at the library

G. NEW BUSINESS - Distributed drafts of regulations to be discussed at next month's meeting

H. OLD BUSINESS -

H1. Policy Update - Adding section about social media

H2. Tiffany window - Al Vinck is working to contact Chuck Woodard

H3. New Director search update: Cheryl Nuciforo reported that applications have been arriving at her office. She reached out to the Director of the Kinderhook Library to discuss their recent search. CPLAC members discussed list of desired attributes in a candidate. Used information culled from the public, the Friends,

and staff to brainstorm the list.

I. DIRECTOR'S REPORT -

I1. Interim Director Fuller asked for clarification on budgeting for summer purchase orders. Superintendent Nuciforo explained the process and that there should be no gap in purchase orders and disbursement of funds. She suggested having a meeting with Wendy Fuller and Chuck Snyder to further clarify process.

J. Meeting Adjourned 11:44 a.m.