

**MINUTES
OF THE
CHATHAM PUBLIC LIBRARY ADVISORY COMMITTEE
January 14, 2013**

Held at the Chatham Public Library, Chatham, NY

Present were Co-Chairs John McGowan and Karen Malina, Gail Day, Muriel Faxon, Mike Chudy (District designee), Hanna Bachrach (Director) and Bernadette Brusco (Friends' Rep.) Absent were Elizabeth Powers, Nancy Hammell, Al Vinck.

Meeting was called to order by J McGowan at 10:34.

The agenda of the current meeting was accepted as written, as were the Minutes from the December 3rd, 2012 meeting.

B Brusco presented the Friends report. She reported a full program for 2013 to be held 3-5 pm on Saturdays. Friends will develop publicity, help staff with preparation for talks and are expecting to expand their range of topics.

There was no one from the Public present to comment.

The Chairs will update us on future membership change or reenlistment. Karen, Al, Elizabeth terms end in June. Cheryl Nuciforo will develop a process for this.

Director's Report: DEC (arts council) granted \$1,850 to Friends for the summer reading program to support local author participation. Weeding of the biographies is finished, Board of Education will receive list to approve of removal of these volumes from collection. Please refer to 1.14.13 Director's Report.

In Old Business we again considered our monthly meeting time and will continue to meet at 10:30 am for the February and March meeting. In April we will begin to meet at 2-4 pm. Questions on the Annual Report were addressed. Square footage of the building will be re-reviewed by Mike Chudy. Karen inquired about the budget proceedings, Hanna will be giving a presentation of the Annual Review and Budget to the Board of Education in February.

New Business, we reviewed and accepted the Customer Service Policy. Gail will forward to the CCSD Policy Committee for review from where it will proceed to the Board of Education. We discussed where we should focus our attention in regard to our Future Agendas. We plan to develop our Vision Statement and review our 5 Year Plan considering potential available space at the current Middle School. With the expected approval of the CPL policies on the agenda of the next Board of Education meeting, the Library Use brochure should be able to proceed.

The regular meeting went into executive session to discuss library Safety Plan and employee matters.

We adjourned at 12:35

Submitted by G Day January 23, 2013