

CHATHAM PUBLIC LIBRARY ADVISORY COMMITTEE (CPLAC)

MEETING NOTES

CHATHAM PUBLIC LIBRARY
CHATHAM NY

DATE: October 4, 2016
TIME: 10 AM – Noon

Muriel Faxon __X__; Teri Conte __X__; Lael Locke, Co-Chair __X__;
Melissa Sarris __X__; John McGowan, Co-Chair __X__; Joanne Gerstel ____;
Rosemary Vickery ____; Julie DeLisle, Library Director __X__;
Cheryl Nuciforo, Superintendent ____; Mike Chudy, School District Designee __X__;
Rebecca Greer, Representative of Friends of Chatham Library: __X__;
Others in attendance: _____

A. CALL TO ORDER Time: __10:05 AM__

B. APPROVAL OF PRESENT AGENDA

The agenda was approved.

C. APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes were approved as drafted.

D. FRIENDS' REPORT

Rebecca gave a report:

- The new Treasurer of the FoCPL is Eileen Rice.
- About 25 people attended the Elizabeth Brundage event and some books were sold.
- The next event will feature Hugh Howard on October 22.
- They will consider moving the Saturday events to 3:30.

E. PUBLIC COMMENT

No members of the public were present.

F. NEWS FROM BOE

There was nothing to report.

G. COMMENTS FROM THE CHAIRS

Teri and Julie talked a bit about the Columbia Pathways to Recovery program dealing with drug addiction in the community. Mary Kay Minahan (CPR Education Committee) will be contacting Julie about a display on the program and other ways the library can assist this community effort.

H. DIRECTOR'S REPORT

Julie reported the following:

- On October 23, Steepletop will be recognized as a literary landmark at a plaque presentation. She will represent the library at the event, which is partially sponsored by the Friends.
- She attended Open House at both the elementary school and high school. She passed out information and signed up parents and students for library cards.
- Volunteers will be assisting in setting up several new programs at the library

We also discussed the parking problems created by the new work done on Woodbridge Avenue by the village. We brainstormed several proposals. **Julie will attend the next Village Board meeting to ask about changing parking signage on the avenue. Mike will run our proposal by the Superintendent first.**

I. OLD BUSINESS

I.1 Landscape Update

Mike will follow-up on this for next month's meeting.

I.2 Strategic Plan Subcommittee Update

Lael presented an out line of the strategic plan. We approved this with minor comments. The subcommittee will continue to work on this plan. We briefly discussed publicity for the rollout.

I.3 Letter To Ghent

Lael will continue to draft a letter for her and John to sign and send to the Town of Ghent about reinstating funds for the county library association. We don't know when the town budget meeting will be. **John will call to find out the date.**

J. NEW BUSINESS

J.1 New E-Mail Training

Giles could not attend the meeting, so this topic will be covered next month.

K. ITEMS FOR FUTURE AGENDA

K.1 Street Fair Participation (April)

K.2 Facility Study

ADJOURNMENT **Time: __ 11:10 AM__**

NOTE: **Bold type** in the body of the notes above is used to indicate "action items" for specified committee members.

Next Meeting: November 1, 2016, 10 AM at Chatham Public Library