

**CHATHAM PUBLIC LIBRARY ADVISORY COMMITTEE
(CPLAC)**

MEETING NOTES

CHATHAM PUBLIC LIBRARY
CHATHAM NY

DATE: August 7, 2014
TIME: 10 AM – Noon

Muriel Faxon ____; Teri Conte __X__; Lael Locke __X__; Al Vinck _X__;
Karen Malina, Co-Chair __X__; John McGowan, Co-Chair ____;
Georgene Gardner __X__; Julie DeLisle, Library Director __X__;
Cheryl Nuciforo, Superintendent ____; Mike Chudy, School District Designee _X__;
Representative of Friends of the Chatham Library __X__;
Others in attendance: _____

Karen Malina called the meeting to order at 10:05 and introduced new CPLAC member, Teri Conte to the committee.

Friends of the Chatham Public Library Report: Rebecca Greer reported that the Friends had a table at SummerFest, where they handed out information on both the museum pass program and Friends' memberships. She felt that there were fewer people present at the event, and that the Friends' presence was mostly a goodwill gesture. Nancy Castaldo will be the next presenter at the Writer' series in late September, reading from her new book "*Sniffer Dogs.*"

The reception for Julie will be from 4:00-6:00 on Thursday, August 14th. CPLAC members and Friends will each bring food. Lael and Al are splitting the cost of a cake to be made by local baker, Jill Potter. Al, Karen, Lael, Teri and Georgene all said they would be present for the full event.

Board of Education Report: Julie will be attending the August 26th BOE meeting to meet the full board.

Chair's Report: Karen said that discussion of the 5-year strategic planning process will begin once the library staff is ready. The plaque is up. Nancy Hammell's name is on it and David/Wendy Fuller's will be ready shortly. Once this is done, Karen suggested a photo be taken – perhaps during the September CPLAC meeting.

Library Director's Report: Julie said the monthly newsletter is being sent out on a regular basis. She would like to see the museum pass program in the schools, as well as in the library. Teri volunteered to copy the brochure and see that it is distributed to every student. The Canaan Library is not participating in the Summer Read program.

Georgene asked if it would be possible to break out intra-library loans from inter-library loans in Julie's report, in order to give a clearer picture of how much patrons are using the books in the Chatham library's own collection, vs. ordering them from the Mid-Hudson system. Julie reported that she is getting rid of videocassettes and the spinners that hold them. Mike said that the school can surplus these items on Auctions International, and that he can also reallocate budget line items to allow for the purchasing of more new books.

Georgene noted that getting permission to use the Middle School library for events is a cumbersome process. Mike confirmed that it requires a lot of paperwork, and Teri felt that school personnel could help speed things up for future programs.

New Business: A policy is needed for mileage reimbursement. Teri is on the school's Policy Committee and said she would look into it. Karen explained the CPLAC policy, and Teri said she would review it in full. Al asked if the CPLAC policy handbook is on-line, and Fern said it is.

There was discussion of possibly hiring a part-time clerk to work 15 hours, thereby taking up the slack created when Fern moved up to her new position and duties.

The next CPLAC meeting will be at 10:00 am on Tuesday, September 2nd. The meeting was adjourned at 11:18.

Respectfully submitted,
Lael Locke