

# CHATHAM PUBLIC LIBRARY ADVISORY COMMITTEE (CPLAC)

## MEETING AGENDA

CHATHAM PUBLIC LIBRARY  
CHATHAM NY

DATE: July 7, 2015  
TIME: 10 AM – Noon

Muriel Faxon \_\_X\_\_ ; Teri Conte \_\_X\_\_ ; Lael Locke \_\_X\_\_ ; Al Vinck \_\_X\_\_ ;  
Karen Malina, Co-Chair \_\_X\_\_ ; John McGowan, Co-Chair \_\_X\_\_ ;  
Georgene Gardner \_\_X\_\_ ; Julie DeLisle, Library Director \_\_X\_\_ ;  
Cheryl Nuciforo, Superintendent \_\_\_\_ ; Mike Chudy, School District Designee \_\_\_\_ ;  
Representative of Friends of the Chatham Library \_\_\_\_ ;  
Others in attendance: \_\_Ernie Reis\_\_\_\_\_

### **A. CALL TO ORDER**                      **Time: \_\_10:05 AM\_\_**

John asked for and received consent to serve as Chair of the meeting until officers for 2015-16 were named.

### **B. APPROVAL OF PRESENT AGENDA**

The agenda was approved as drafted.

### **C. APPROVAL OF MINUTES OF PREVIOUS MEETING**

The minutes were approved with the following two changes:

- There was a notation that the Friends group would not meet in August, but they will, in fact, have an August meeting.
- Contrary to what was stated, people could ride on the floats in the Columbia County Fair parade.

### **D. FRIENDS' REPORT**

Rebecca could not be with us, but she provided the following Authors & Artists news, which John read:

- There's a tentative agreement with Alana Chernilia to appear in the fall. She has a new book, "The Homemade Kitchen" coming out in October.
- Also a possibility is Fred Schwarz, whose new book is "Democracy In The Dark".

In answer to a question from the committee, Ernie Reis indicated that the Friends have about \$18,000 currently on hand.

### **E. PUBLIC COMMENT**

There was no public comment.

### **F. NEWS FROM BOE**

There was nothing to report this month.

### **G. COMMENTS FROM THE CHAIRS**

G.1 Officers & Organization

We had a brief discussion of term limits for officers and the desirability of getting new officers. There are always pluses and minuses to be considered, especially with a small group such as ours. We will discuss this further in September. Karen indicated she would step aside if someone else wanted to become involved.

The following officers were duly elected unanimously:

John – Chair (Nominated by Muriel, Second by Teri)

Lael – Vice Chair (Nominated by Al, Second by Teri)

Muriel – Secretary (Nominated by Teri, Second by John)

#### G.2 Meeting Dates

We set the meeting dates for the balance of the calendar year. (Note: we had previously decided to not have an August meeting).

The meeting dates we selected are September 1, October 6, November 3 and December 1. **Julie will check her calendar to make sure she does not have a conflict with MHLS meetings or other events.**

John noted that the September meeting would start at 9:30 to accommodate our visioning workshop, which we had to postpone. **Julie will talk to Rebekkah Smith-Aldrich to get an idea of other meetings we might have to schedule for long-range planning.**

**John will share our list of meeting dates with Ann Flanagan.**

#### G.3 Open Meeting Reference

Based on a request at the last meeting, John read from determinations from the Committee on Open Government, which state that there is nothing to preclude members of public committees such as ours from communicating with each other via phone, e-mail, U.S. Mail, etc. However, "... a series of communications between individual members or telephone calls among the members which results in a collective decision, or a meeting or vote held by means of a telephone conference, by mail or e-mail, in our opinion, would be inconsistent with law' [Open Meetings Law].

### H. DIRECTOR'S REPORT

Julie gave her report:

- The Summer Reading Program has started and has been well attended.
  - We will be having a follow-up visit from the State Archives representative, so we can move forward with organizing our local history collection.
  - Julie is now one of two Columbia County representatives on the MHLS Administration Committee. This is a steering committee for the Director's Association.
  - The Columbia County Library Director's Association has a new Chair, Julie. She hopes to bolster and encourage more cooperation among the county libraries
- Al expressed the appreciation of all CPLAC for Julie taking on these new responsibilities.

### I. OLD BUSINESS

#### I.1 Defensive Driving Class Date(s) and Confirmation

Al and Muriel confirmed that the program, led by Victor Bujanow, is set to go. We decided to hold it on September 12. Muriel will confirm the exact location (middle

school library?) and Al will finalize with Mr. Bujanow. Muriel will work up an article for the press and bring it to Adam. We talked about a picture also.

Al passed a copy of his communications with the other potential instructor to John to place in the archives. Al characterized his meetings with this individual as positive.

I.2 Visioning Session Date

This session will be held at our September 1 meeting.

I.3 Programming Committee/Book Group Update

- Planning for the fair float is progressing.
- The Tech help program is on hiatus for the summer. Teri is also talking to Mr. Flanagan (high school IT teacher) about possible social media class possibilities for students to present to interested adults.

**J. NEW BUSINESS**

J.1 Ceiling Peeling

We postponed discussion of this topic.

J.2 Fall Staff Reception By CPLAC

We agreed that we would have our reception in October (possibly the 8<sup>th</sup>), which date will be confirmed by Julie. Al, Teri and Karen were named a subcommittee to handle details.

**K. ITEMS FOR FUTURE AGENDA**

K.1 Officer Term Limits

**ADJOURNMENT**                      **Time: \_11:25 AM\_**

Motion by Lael, Second by Teri

NOTE: **Bold type** in the body of the notes above is used to indicate “action items” for specified committee members.

**Next Meeting: September 1, 2015, 9:30 AM - Noon, Chatham Public Library**