

**CHATHAM PUBLIC LIBRARY ADVISORY COMMITTEE
(CPLAC)**

MEETING NOTES

CHATHAM PUBLIC LIBRARY
CHATHAM NY

DATE: February 3, 2015
TIME: 10:00 AM – Noon

Muriel Faxon ; Teri Conte ; Lael Locke ; Al Vinck ;
Karen Malina, Co-Chair ; John McGowan, Co-Chair ;
Georgene Gardner ; Julie DeLisle, Library Director ;
Cheryl Nuciforo, Superintendent ; Mike Chudy, School District Designee ;
Rebecca Greer, Representative of Friends of the Chatham Library ;
Others in attendance: _____

A. CALL TO ORDER Time: 10:10 AM

B. APPROVAL OF PRESENT AGENDA

The agenda was approved as drafted.

C. APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes were approved as drafted.

D. FRIENDS' REPORT

Rebecca Greer gave a report with the following highlights:

- grants were received including \$250 from Kinderhook Bank and \$2,000 from DEC.
- upcoming programs have been set: Peter Biskind on February 21 and Victor Navasky on March 21.
- future presenters in the Authors & Artists Series include Tessa Edick in April, Emily McCully in May, and Margaret Roach next year.

E. PUBLIC COMMENT

No members of the public were present.

F. NEWS FROM BOE

Muriel reported that the BOE had agreed that CPLAC could have the authority to approve disposal of books and materials that have been weeded. This authority will be formally approved at the next BOE business meeting in late February. In anticipation of that approval, we decided on the following process for CPLAC to use:

- when Julie has a list of library materials to be culled, she will forward the list to CPLAC membership.
- CPLAC members will review and raise any objections to any items on the list right away.

- BOE members on CPLAC (currently Muriel and Teri) will approve the list for disposal.
- With that approval, Julie will dispose of the items on the list in the normal way.

Muriel also reported that the current list of “culls” was approved by the BOE.

G. COMMENTS FROM THE CHAIRS

John pointed out that our April meeting date falls within the school district Spring Recess. We'll discuss whether we need to change the date at the March meeting. This is a “carryover” from last month.

H. DIRECTOR’S REPORT

Julie talked about a few items:

- a multi-media workshop for “tweens”.
- Bring Your Child to the Library Day on February 7.
- IndieFlix availability on the website which allows patrons to watch independent films on various devices – sponsored by the Friends.
- Library Advocacy Day at the legislature.

I. OLD BUSINESS

I.1 Update On Projects Discussed Last Meeting (i.e. literary magazine, defensive driving class)

- John reported on the literary magazine project based on information sent to him by Teri. Meghan Connelly, faculty advisor, reports that the students are excited about debuting the magazine at the library and getting it out into the community. They are aiming towards April 1 to have the magazine printed. Teri reports that she will be meeting, in the near future, with the students, Lael and Ernie Reis from the Friends. **Teri will let us know when this meeting is scheduled if any “CPLACers” are interested in attending.**
- Al reported that he is still looking into the AARP defensive driving course. He is contacting the national AARP for more information and clarification. Some of us have concerns about instructor qualifications and quality and also about money collection for the program. **Al will give us a further update next month.**

I.2 Weeding Update

This was discussed under Section F. above.

I.3 Internet Policy

This was carried over for future discussion.

J. NEW BUSINESS

J.1 CPLAC Roles & Responsibilities

We had an extended discussion about the role of CPLAC as it relates to the BOE and as it relates to the library director. It’s a cooperative relationship in both directions. We also discussed the specific issue of inviting Joel Merker in to discuss his ideas for rearranging space in the library for better usage of the facility. Lael and Julie had met with this gentleman and he provided a list of possible ideas for space change. We’re aware that we may not be in a position to

make any changes now, but as long as he recognizes this, we'd invite him in. This whole issue of inviting this fellow to come to a meeting of CPLAC became a little confused between meetings. We reminded ourselves that we can't conduct any business via e-mails, but can only use them to transmit information.

J.2 Space – How It Fits In

See discussion under Section J.1. Also, we decided to invite Mr. Merker to our March meeting to discuss his suggestions. **Lael will invite him to visit us at 10:15 on March 3. John will communicate with Rebecca about moving her Friends report to 11:15.**

K. ITEMS FOR FUTURE AGENDA

- K.1 Five-Year Plan/ Strategic Planning
- K.2 Collection Development

ADJOURNMENT **Time: _12:05 PM_**

Motion by Karen, Second by Muriel

NOTE: **Bold type** in the body of the notes above is used to indicate "action items" for specified committee members.

Next Meeting: March 3, 2015, 10:00 AM - Noon, Chatham Public Library