

**CHATHAM PUBLIC LIBRARY ADVISORY COMMITTEE
(CPLAC)**

MEETING NOTES

CHATHAM PUBLIC LIBRARY
CHATHAM NY

DATE: January 6, 2015
TIME: 10:00 AM – Noon

Muriel Faxon ; Teri Conte ; Lael Locke ; Al Vinck ;
Karen Malina, Co-Chair ; John McGowan, Co-Chair ;
Georgene Gardner ; Julie DeLisle, Library Director ;
Cheryl Nuciforo, Superintendent ; Mike Chudy, School District Designee ;
Rebecca Greer, Representative of Friends of the Chatham Library ;
Others in attendance: _____

A. CALL TO ORDER Time: 10:10 AM

B. APPROVAL OF PRESENT AGENDA

The agenda was approved with one addition.

C. APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes were approved without change.

D. FRIENDS' REPORT

Rebecca reported on the following items:

- Hugh Howard will be giving a talk on Saturday, January 10 at 3 PM on his new book about houses of the Civil War.
- Teresa Barendsfeld has retired from the board of the Friends organization.
- They received an anonymous grant for \$2,000.
- Lael will share her grant information with Rebecca.

E. PUBLIC COMMENT

No members of the public were present.

F. NEWS FROM BOE

No news, but we discussed the need to go forth with planning for the future and how we need to determine what our community needs and wants from us. This is part of strategic planning.

G. COMMENTS FROM THE CHAIRS

John pointed out that the first Tuesday in April (our usual meeting date) falls within the school district Spring break. We'll decide in February if we need to change our meeting date.

H. DIRECTOR'S REPORT

Karen started us on a discussion about library programming planning and how CPLAC can be involved in this. One thing that came out of this was the suggestion that we look to use the current library space to best advantage. A person with some expertise in space planning, Joel Merker, had volunteered to give us some ideas about a year ago. On a motion by Karen and Second by Teri we asked **Lael to contact Mr. Merker and try to set up his attendance at a CPLAC meeting (possibly February)**. We also decided to set up a Program Committee of CPLAC. This new committee will consist of Lael, Georgene and Julie.

Julie also reported on the following:

- A new clerk was hired replacing a retiree
- We are waiting on Fairpoint for an internet upgrade.
- She will be meeting soon with an archivist from NYS to begin talking about the historical collection at the library.

John raised the old issue of getting a better sign in front of the library to highlight programs. We had discussed this several times over the past year. **Teri will do research on sign costs and configurations.**

I. OLD BUSINESS

I.1 Update On Projects Discussed Last Meeting (i.e. computer skills, literary magazine, defensive driving class)

The computer skills tutor program will have a test run on January 22 at 3:30 PM. There was nothing new to report on the literary magazine project.

The defensive driving class offered through AARP was discussed. Al reported that he had spoken to the AARP class teacher for Columbia County. One drawback is that this teacher gives the class in two sessions rather than in one day. AARP will train teachers, but there would be no pay for such teachers. The good thing about the AARP class is that it is geared to older drivers, unlike the classes held at a school location. We had several questions on logistics, organization, etc. **Al will follow-up with the AARP teacher on our questions and Julie will talk to other library directors to get their experiences.**

I.2 Weeding Update

Teri reported that since the BOE has a business meeting alternating with a workshop meeting each month, there doesn't seem to be a way to have our book cull lists acted on more than once a month. We asked **Teri to get clarification from Melony Spock.**

In an unrelated issue, John said while he understood the rationale for not approving our brainstorm of having high school students transport books to the Payn Home, still it would be beneficial to work out some type of program to get these students and the PH residents to interact. Meaningful interaction between these two groups would be beneficial to all participants. **Program Committee will explore this idea.**

J. NEW BUSINESS

J.1 Where Do We Go From Here?
This was discussed above under Section H.

J.2 Internet Use Policy

Teri handed out copies of the internet policy from New Lebanon and Kinderhook, so we can compare these to our current Chatham Library policy in this area. **We should all review this material so we can discuss at the next meeting.**

K. ITEMS FOR FUTURE AGENDA

- K.1 Five-Year Plan/ Strategic Planning
- K.2 Collection Development
- K.3 Reconfigure Our Current Space

ADJOURNMENT **Time: _12:05 PM_**

Motion by Karen, Second by Lael

NOTE: **Bold type** in the body of the notes above is used to indicate “action items” for specified committee members.

Next Meeting: February 3, 2015, 10:00 AM - Noon, Chatham Public Library