

**CHATHAM PUBLIC LIBRARY**

**Inclement Weather Policy**

The Chatham Public Library closes for inclement weather only under extreme conditions that could suspend most business activity, although the Library may open for part of the day if conditions warrant.

It is at the discretion of the Library Director if and when the library closes or postpones opening in extreme weather conditions. Closing of schools in the Chatham Central School District will not automatically result in the Library closing.

The Director develops regulation and procedure in assigning overtime or providing substitutes for staff unable to report to work because of extreme weather. The Library Director will develop procedures to adequately publicize closings or delayed openings.

Adopted: January 31, 2012