Chatham Public Library

Computer Use Policy

Library computing resources are to be used to advance the Library's mission to provide life-long learning opportunities for library patrons.

Use of Computers

- Access to computers is provided on a first-come, first served basis.
- Patrons wishing to use library computers must sign up with name, date and time.
- A reservation to use a computer may be made by a library user for use of specific online resource, or to take an online test or examination.
- A patron may use only one computer at any one time.
- Due to space limitations and considerations of noise and inconvenience, we strictly limit the number of persons on a single computer to two individuals.
- Although library computers have virus protection, this may not protect files on mobile storage devices from picking up viruses. The Chatham Public Library is not responsible for damage to files on a patron's thumb drive, CD-R or any other personal device.
- Library patrons are expected to take reasonable precautions to ensure that all personal devices connected to library computers are free of viruses or malware.

Restrictions

- Users may not install or download ANY program or software updates onto the library computers.
- Users may not alter or damage existing hardware or software, including but not limited to changing configurations, settings and preferences.
- Users may not make auto-logins to websites and other online resources as it risks the maker's privacy and creates problems for other patrons.
- Food and drink are prohibited at library computer workstations.
- Computers may not be switched off or on by any persons other than library staff.
- There is a charge for printouts.

While computer use is an integral part of library service, the Chatham Public Library reserves the right to restrict or deny access to computer resources based on violation of this policy.

Cross ref: CPL Internet Use Policy LIB-4528

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